VALENCIA RELATIONSHIP INSTITUTE
28494 Westinghouse Place, Ste. 213
Valencia, CA 91355
661-259-8200

# NO SHOW, RESCHEDULING & CANCELLATION POLICY

In an effort to provide quality medical care, we believe that keeping appointments and arriving to your appointments in a timely fashion is essential. We would appreciate it if you would call 48 hours prior to your appointment. Additionally, not providing adequate notice to your inability to keep an appointment is expensive for this practice to endure. We always try to do our best to accommodate our patients, and our office strives to treat patients in a timely manner, we expect the courtesy to be returned**. A 48 hour notification** must be given to avoid a no show/cancellation fee due to the inconvenience caused to the office and others.

Please understand that when an appointment is made, this time has been reserved just for you.

Our fees are as follows:

Office Visit: $_175.00_____

Thank you

_____

Patient Name

_____

Patient Signature/Parent Signature Date